



## ILS Program Manual - 2019 Edition

The ILS Program Manual has been amended and revised to reflect changes related to the operation of the ILS Program and to provide greater clarity for users. The following is a list of the principal updates and clarifications included in this latest version of the ILS Program Manual. We encourage you to review the entire ILS Program Manual at [www.disneylaborstandards.com](http://www.disneylaborstandards.com).

### UPDATE

#### 1. ILS Scope

We have revised the ILS policy on facility disclosure requirements related to printed materials that are solely intended for advertising and/or point of sale marketing. These items will no longer be in scope. Please refer to Chapter V – FACILITY DECLARATION AND AUTHORIZATION for additional information.

#### 2. Social Compliance Monitoring Organizations

Updates to the approved Social Compliance Monitoring Organizations and ILS audits conducted by multi-stakeholder or Industry Initiative Programs have been included. Please refer to APPENDIX 5 for additional information. In addition, a 6-month transition applies to audit firms that are no longer listed. Please see the Updates and Notifications section of the [ILS Website](http://www.disneylaborstandards.com) for details.

#### 3. Permitted Sourcing Countries (“PSC”)

The Permitted Sourcing Countries list has been revised to reflect changes made earlier in the year:

- Permitted without ILS Audits: Grenada
- Countries removed from the Permitted Sourcing Countries list: Egypt, Madagascar, Mali, Mozambique, and Netherlands Antilles

#### 4. FAMA Revocation

We have provided additional clarification regarding instances where Disney may revoke a previously-issued FAMA including Unable to Schedule “UTS” for Disney Directed Audits. Please refer to Chapter V – FACILITY DECLARATION AND AUTHORIZATION for additional information.

#### 5. ILS Audit Requirements

We have provided additional clarification regarding ILS Audit Requirements for Newly-Established Facilities and Relocated Facilities. We have updated the definitions of newly established or relocated facilities and outlined audit requirements for both. Please refer to Chapter VI – ILS AUDITS for additional information.

#### 6. Remediation of Non-Compliance

Licensees/Vendors will generally be given 120 days to work with the facility to remediate MCS violations and provide a new qualified ILS audit report indicating that the MCS violations have been remediated and that no additional MCS violations exist.

#### 7. Glossary Terms

New glossary of definitions for “Blank Items”, “Raw Materials” and “POS/Advertising” have been included. Please refer to Appendix 1.

#### 8. Facility and Merchandise Authorization (“FAMA”) Application

An updated FAMA Application has been included as well as additional guidance related to the new FAMA submission process.

#### 9. Updated Appendices

Updated samples of the Corrective Action Plan (CAP), Facility Loss of Production Authorization (FLOPA) Letter, Facility and Merchandise Authorization (FAMA) and revocation notifications have been included.